

# Cabinet

21 March 2018



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## **Agenda** for meeting of the Cabinet to be held at 6.00 pm on Wednesday, 21 March 2018 in the Town Hall, Eastbourne

### Members of the Cabinet:

**Councillor David Tutt** (Leader and Chairman of Cabinet): Responsibilities aligned with Chief Executive and including the community strategy, local strategic partnership, the corporate plan and economic development.

**Councillor Gill Mattock** (Deputy Leader and Deputy Chairman of Cabinet): Financial services including accountancy, audit, purchasing and payments.

**Councillor Margaret Bannister**: Tourism and leisure services.

**Councillor Jonathan Dow**: Place services including cleansing and recycling, parks and downland, engineering, building and development control, planning policy and strategy, environmental health and licensing.

**Councillor Dean Sabri**: Core support and strategic services.

**Councillor Alan Shuttleworth**: Direct assistance services including revenues and benefits, housing and community development and bereavement services.

**Councillor John Ungar** – Community safety and the crime reduction partnership.

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*[KD] against an item indicates that the matter involves a Key Decision and that the item has been listed in the Council's Forward Plan for at least 28 clear days.*

*[BPF] against an item indicates that the matter is part of the Council's Budget and Policy Framework and as such will require the approval of the Full Council.*

*Publication of this agenda also constitutes notice (or confirmation that such notice has previously been given) to the Chairman of the Scrutiny Committee and members of the public as appropriate:*

*(1) Under regulation 10(3) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in respect of any key decision not included in the Council's Forward Plan of Key Decisions within 28 days of this meeting. Such items (if any) are marked **[KDGE]** and the reasons why compliance with regulation 9 (publicity in connection with key decisions) was impracticable are given.*

*(2) Under regulation 5(4) of the above mentioned regulations that certain matters listed on this agenda (if any) may need to be considered in private. (This notice is given further to the earlier notice given under regulation 5(2). The reasons for private consideration are given at the relevant item, together with details of representations received (if any) about why the meeting should be open to the public.*

**1 Minutes of the meeting held on 7 February 2018. (Pages 1 - 6)**

**2 Apologies for absence.**

**3 Declarations of disclosable pecuniary interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct and regulation 12(2)(d) of the 2012 Access to Information Regulations. (Please see note at end of agenda).**

**4 Questions by members of the public.**

On matters not already included on the agenda and for which prior notice has been given (total time allowed 15 minutes).

**5 Urgent items of business.**

The Chairman to notify the Cabinet of any items of urgent business to be added to the agenda.

**6 Right to address the meeting/order of business.**

The Chairman to report any requests received to address the Cabinet from a member of the public or from a Councillor in respect of an item listed below and to invite the Cabinet to consider taking such items at the commencement of the meeting.

**7 Local car parking standards for new residential development (KD). (Pages 7 - 18)**

Report of Director of Regeneration and Planning.  
Lead Cabinet member: Councillor Jonathan Dow.

**8 Joint transformation programme - update. (Pages 19 - 22)**

Report of Assistant Director for Human Resources and Transformation.  
Lead Cabinet member: Councillor Dean Sabri.

**9 Devonshire Park redevelopment (KD). (Pages 23 - 36)**

Report of Director of Tourism and Enterprise.  
Lead Cabinet member: Councillor Margaret Bannister.

**10 Corporate performance - quarter 3 - 2017/18 (KD).** (Pages 37 - 82)

Report of Deputy Chief Executive and Director of Regeneration and Planning.  
Lead Cabinet member: Councillors Gill Mattock and Dean Sabri.

*(This report contains an exempt appendix. Any discussion of this must take place at item 13 following exclusion of the public.)*

**11 Waste services delivery vehicle (KD).** (Pages 83 - 94)

Report of Director of Service Delivery.  
Lead Cabinet member: Councillor Jonathan Dow.

*(Appendices to this report are exempt. Any discussion of these must take place at item 14 following exclusion of the public.)*

**12 Exclusion of the public.**

The Chief Executive considers that discussion of the following items is likely to disclose exempt information as defined in Schedule 12A of the Local Government Act 1972 and may therefore need to take place in private session. The exempt information reasons are shown beneath the items listed below. Furthermore, in relation to paragraph 10 of Schedule 12A, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. *(The requisite notices having been given under regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.)*

(Note: Exempt papers are printed on pink paper).

**13 Write-off of irrecoverable debts (KD).** (Page 81)

Exempt appendix to report of Deputy Chief Executive and Director of Regeneration and Planning at item 10 (Corporate performance – quarter 3 2017/18) above.

Cabinet lead members: Councillors Gill Mattock and Dean Sabri.

*Exempt information reason 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).*

**14 Waste service delivery vehicle appendices (KD).** (Pages 89 – 93)

Exempt appendices to report of Director of Service Delivery at item 11 (Waste service delivery vehicle) above.

Cabinet lead member: Councillor Jonathan Dow.

*Exempt information reason 3 - information relating to the financial or business affairs of any particular person (including the authority holding that information).*

**Inspection of background papers** – Please see contact details listed in each report.

**Public right of address** – Requests by members of the public to speak on a matter which is listed in this agenda must be **received** in writing by no later than 12 Noon, 2 working days before the meeting (e.g. if the meeting is on a Wednesday, received by 12 Noon on the Monday before). The request should be made to Democratic Services at the address listed below. The request may be made by, letter, fax, or electronic mail. For further details on the rules about speaking at meetings or for asking a question on a matter not listed on the agenda please contact Democratic Services.

**Public questions** – Members of the public may ask a question on a matter which is not on the agenda. Questions should be made in writing and by the same deadline as for the right of address above. There are rules on the matters on which questions can be asked. Please ask Democratic Services for further information

**Councillor right of address** - Councillors wishing to address the meeting who are not members of the Cabinet must notify the Chairman in advance (and no later than the immediately prior to the start of the meeting).

**Disclosure of interests** - Members should declare their interest in a matter at the beginning of the meeting, and again, at the point at which that agenda item is introduced.

Members must declare the existence and nature of any interest.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

**Implementation of decisions** - Implementation of any key decision will take place after 5 working days from the date notice is given of the Cabinet's decision (normally on the day following the meeting) unless subject to "call-in". Exceptions to this requirement are allowed when the decision is urgent.

**Further information** – The Forward Plan of Key Decisions, Councillor contact details, committee membership lists and other related information are available from Democratic Services. To receive regular e-mails alerting you to the publication of Cabinet agendas (or other meeting agendas) please send an e-mail to:  
[committees@lewes-eastbourne.gov.uk](mailto:committees@lewes-eastbourne.gov.uk)

You can view the Forward Plan of Key Decisions at  
<http://democracy.eastbourne.gov.uk/ieDocHome.aspx?bcr=1>

Members of the public are welcome to attend and listen to the discussion of items in the “open” part of the meeting. Please see notes at end of agenda concerning public rights to speak and ask questions.



The Cabinet meets in the Court Room of the Town Hall which is located on the ground floor. Entrance is via the main door or access ramp at the front of the Town Hall. Parking bays for blue badge holders are available in front of the Town Hall and in the car park at the rear of the Town Hall.



An induction loop operates to enhance sound for deaf people who use a hearing aid or loop listener.

If you require further information or assistance please contact the Local Democracy team – contact details at end of this agenda.

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